

ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL

948 BEN FRANKLIN HIGHWAY
EBENSBURG, PENNSYLVANIA 15931-7628

OPERATING COMMITTEE

Regular Meeting

May 18, 2017

MEMBERS: Mr. Don Cessna, Chairperson; Mr. Arthur Wurm, 1st Vice-Chairperson; Mr. Henry Nileski, 2nd Vice-Chairperson; Mrs. Rosemarie Sadosky, Treasurer; Mrs. Donell Jacoby, Secretary; Mr. Erik Thrower, Mr. Justin Roberts, Dr. Susan Sibert, Mr. Delvin Lockard and Mr. Thomas Malloy.

A Regular Meeting of the Admiral Peary Area Vocational-Technical School Operating was called to order by Mr. Don Cessna, Chairperson at 6:50 P.M., Thursday May 18, 2017 in the Conference Room of the Admiral Peary A.V.T.S., 948 Ben Franklin Highway, Ebensburg, Pennsylvania.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT FOR VOTING:

- Dr. Susan Sibert
- Mr. Don Cessna
- Ms. Rosemarie Sadosky
- Mrs. Donell Jacoby
- Mr. Henry Nileski
- Mr. Erik Thrower

TOTAL..... 06

MEMBERS ABSENT:

- Mr. Arthur Wurm
- Mr. Thomas Malloy
- Mr. Delvin Lockard
- Mr. Justin Roberts

TOTAL..... 04

ALTERNATES PRESENT:

TOTAL..... 00

Quorum Present.

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AMONG OTHERS PRESENT:

Mr. Kenneth Jubas, Executive Director
Mr. Brendan Moran, Solicitor, Andrews and Beard Law Offices
Mr. George Varre, President Admiral Peary Education Association

Following the Pledge of Allegiance, the following were the items of business and discussion.

MINUTES OF THE REGULAR MEETING:

A motion was made by Mr. Thrower, seconded by Mrs. Jacoby, to approve the minutes of the April 20, 2017 Regular meeting, as presented.

Motion carried unanimously by common consent.

TREASURER'S REPORTS

A motion was made by Ms. Sadosky, seconded by Mr. Thrower, to approve the treasurer's report for April 2017, as presented:

GENERAL FUND ACCOUNT

This checkbook balance on April 1st was \$226,878.52. Deposits for April totaled \$365,872.31 and disbursements totaled \$353,496.28 leaving an April 30th checkbook balance of \$239,254.55 and a fund balance of \$688,116.95.

ADULT / PROJECTS FUND

This checkbook balance on April 1st was \$116,127.89. Deposits for April totaled \$951.55 and disbursements totaled \$118.17 leaving an April 30th checkbook balance of \$116,961.27 and a fund balance of \$419,461.37.

DISCRETIONARY FUND

This checkbook balance on April 1st was \$42,266.47. Deposits for April totaled \$469.54 and disbursements totaled \$24.10 leaving an April 30th checkbook balance of \$42,711.91 and a fund balance of \$97,136.48.

CAPITAL IMPROVEMENT RESERVE FUND

This fund balance on April 1st was \$245,818.78. Interest earnings for April totaled \$105.08 and disbursements totaled \$0.00, leaving an April 30th fund balance of \$245,923.86.

Motion carried unanimously by common consent.

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APPROVAL of BILLS:

A motion was made by Mr. Nileski, seconded by Mrs. Jacoby, to approve payment of the bills as presented:

<i>General Fund</i>	<i>\$462,627.56</i>
<i>Adult/Projects Fund</i>	<i>\$1,03.15</i>
<i>Discretionary Fund</i>	<i>\$510.00</i>
<i>Combined Total</i>	<i>\$464,150.71</i>

Motion carried unanimously by common consent.

PUBLIC COMMENT

Mr. Cessna opened the meeting for public comment at this time. Public comment was closed after none offered.

PERSONNEL

WELDING INSTRUCTOR

A motion was made by Mr. Nileski, seconded by Mr. Thrower, to accept the resignation of Mr. David Smith, Welding Instructor effective May 12, 2017 and to approve to advertise for the Welding Instructor position.

Motion was carried unanimously by common consent.

SUMMER INTERNS

A motion was made by Mr. Nileski, seconded by Mr. Thrower to approve the hiring of two Summer Interns for the Technology Department. Each would be paid minimum wage and be limited to a combined total of 30 hours per week.

Motion carried unanimously by common consent.

BUSINESS

POLICY READING – SERIES 300

Following a brief discussion, a motion was made by Dr. Thrower, seconded by Mr. Nileski, to approve the second reading of Policy Series 300 and to adopt Policy Series 300 as presented with the following modifications as discussed.

Policy 334 – In order to maintain consistency with prior policy, change the number of days an employee may be absent before requiring a physician's statement from two (2) to three (3) days.

Policy 336 – In order to maintain consistency, the current policy will not be updated.

Motion carried unanimously by common consent.

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POLICY READING – SERIES 600 AND 700

A motion was made by Mr. Thrower, seconded by Mr. Nileski, to approve the first reading of Policy Series 600 and 700.

Motion carried unanimously by common consent.

ADMIRAL PEARY 2016-2017 BUDGET

A motion was made by Mr. Nileski, seconded by Mr. Thrower, to adopt a resolution to enter into the minutes the actions taken by the participating schools in regards to the Admiral Peary 2017-2018 Budget [Attachment "A"]

2017-2018 ADMIRAL PEARY BUDGET RESULTS

District	YES	NO	ABSTAINED	ABSENT
Blacklick Valley	7	0	0	2
Cambria Heights	6	0	0	3
Central Cambria	7	0	0	2
Conemaugh Valley	Approved - vote count not given			
Northern Cambria	Approved - vote count not given			
Penn Cambria	8	0	0	1
Portage Area	Approved - vote count not given			

Motion carried unanimously by common consent.

SELECTION OF LOCAL AUDITOR FOR THE 2017-2018 FISCAL YEAR

A motion was made by Mr. Thrower, seconded by Mr. Nileski, to select Mr. Robert Shaffer, CPA as the Local Auditor for the 2017-2018 Fiscal Year.

Motion carried unanimously by common consent.

SELECTION OF LOCAL AUDITOR FOR THE 2017-2018 FISCAL YEAR

A motion was made by Mr. Thrower, seconded by Mr. Nileski, to select Beard Legal Group, PC as the Solicitor for the 2017-2018 Fiscal Year.

Motion carried unanimously by common consent.

ELECTION OF TREASURER FOR THE 2017-2018 FISCAL YEAR

A motion was made by Mrs. Jacoby, seconded by Mr. Nileski, to elect Ms. Rose Marie Sadosky as Treasurer for the 2017-2018 Fiscal Year.

Motion carried unanimously by common consent.

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ESTABLISH DEPOSITORIES FOR THE 2017-2018 FISCAL YEAR

A motion was made by Mr. Thrower, seconded by Mr. Nileski, to establish 1st National Bank, First Commonwealth, Northwest Savings Bank, PSDLAF and PLIGIT as depositories for Admiral Peary AVTS for the 2017-2018 Fiscal Year.

Motion carried unanimously by common consent.

DIRECTOR'S REPORT

Mr. Jubas gave his report prior to the Regular Meeting. A copy of that report follows these minutes. [Attachment "B"].

NEXT REGULAR MEETING

*The next Committee of the Whole/Regular Meeting will be held **THURSDAY, June 15, 2017 at 6:30 P.M.***

ADJOURNMENT

A motion was made by Mr. Nileski, seconded by Mr. Thrower, to adjourn the regular meeting. Time: 7:06 PM.

Motion carried unanimously by common consent.