

ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL

948 BEN FRANKLIN HIGHWAY  
EBENSBURG, PENNSYLVANIA 15931-7628

OPERATING COMMITTEE

Regular Meeting

AUGUST 18, 2016

MEMBERS: Mr. Erik Thrower, Chairperson; Mr. Don Cessna, 1st Vice-Chairperson; Mr. Art Wurm, 2nd Vice-Chairperson; Mrs. Rosemarie Sadosky, Treasurer; Mrs. Donell Jacoby, Secretary; Mr. Justin Roberts; Mr. Henry Nileski, Dr. Susan Sibert, Mr. Delvin Lockard and Mr. Thomas Malloy.

\*\*\*\*\*

A Regular Meeting of the Admiral Peary Area Vocational-Technical School Operating was called to order by Mr. Erik Thrower, Chairperson at 6:31 P.M., Thursday August 18, 2016 in the Conference Room of the Admiral Peary A.V.T.S., 948 Ben Franklin Highway, Ebensburg, Pennsylvania.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT FOR VOTING:

Mr. Arthur Wurm  
Mrs. Donell Jacoby  
Ms. Rosemarie Sadosky  
Mr. Henry Nileski  
Mr. Justin Roberts  
Mr. Erik Thrower  
Mr. Thomas Malloy  
Mr. Don Cessna

TOTAL..... 08

MEMBERS ABSENT:

Dr. Susan Sibert  
Mr. Delvin Lockard

TOTAL..... 02

ALTERNATES PRESENT:

TOTAL..... 00

Quorum Present.

AMONG OTHERS PRESENT:

*Mr. Kenneth Jubas, Executive Director  
Mrs. Elizabeth Benjamin, Solicitor, Andrews and Beard Law Offices  
Mr. George Varre, President, Admiral Peary Education Association  
Mr. Ron Portash, Reporter, Mainline Newspaper*

*Following the Pledge of Allegiance, the following were the items of business and discussion.*

MINUTES OF THE REGULAR MEETING:

*A motion was made by Mr. Cessna, seconded by Mrs. Jacoby to approve the minutes of the June 16, 2016 Regular meeting pending correction, as presented.*

*On a roll call vote, the members voted as follows: Mr. Wurm – yes; Mr. Malloy – yes; Mr. Cessna – yes; Ms. Sadosky – yes; Mrs. Jacoby – yes; Mr. Nileski – yes; Mr. Roberts – yes; Mr. Thrower – yes. No abstentions or dissensions voiced. Motion carried unanimously.*

TREASURER'S REPORTS

*A motion was made by Ms. Sadosky, seconded by Mr. Nileski, to approve the treasurer's reports for June & July 2016, as presented:*

GENERAL FUND ACCOUNT

*This checkbook balance on June 1st was \$155,999.72. Deposits for June and July totaled \$604,879.36 and disbursements totaled \$665,747.87 leaving a July 31st checkbook balance of \$95,131.21 and a fund balance of \$542,889.93.*

ADULT / PROJECTS FUND

*This checkbook balance on June 1st was \$111,646.76. Deposits for June and July totaled \$966.96 and disbursements totaled \$142.65 leaving a July 31st checkbook balance of \$112,471.07, and a fund balance of \$414,211.66.*

DISCRETIONARY FUND

*This checkbook balance on June 1st was \$26,249.27. Deposits for June and July totaled \$2,809.66 and disbursements totaled \$27.59 leaving a July 31st checkbook balance of \$29,031.34, and a fund balance of \$83,302.55.*

CAPITAL IMPROVEMENT RESERVE FUND

*This fund balance on June 1st was \$245,133.33. Interest earnings for June and July totaled \$110.02 and disbursements totaled \$0.00, leaving a July 31st fund balance of \$245,243.35.*

*Motion carried unanimously by common consent.*

APPROVAL of BILLS:

A motion was made by Mr. Roberts, seconded by Mr. Cessna, to approve payment of the bills as presented:

General Fund	\$689,978.39
Adult/Projects Fund	\$0.00
Discretionary Fund	\$381.00
<b>Combined Total</b>	<b>\$690,359.39</b>

Motion carried unanimously by common consent.

PUBLIC COMMENT

Mr. Thrower opened the meeting for public comment at this time. Public comment was closed after none offered.

EXECUTIVE SESSION

A motion was made by Mr. Malloy, seconded by Mr. Nileski to enter into Executive Session to discuss personnel matters. Motion carried unanimously by common consent. Time 6:38 pm.

A motion was made by Mrs. Jacoby, seconded by Mr. Nileski to exit Executive Session. Motion carried unanimously by common consent. Time 7:00 pm.

The Regular Meeting then continued as follows:

PERSONNEL

Resignation

A motion was made with deep regret by Mr. Nileski, seconded by Mr. Wurm, to accept the resignation of Mr. Jeff Vasilko as Business Manager of Admiral Peary AVTS effective 08/31/2016.

Motion was carried unanimously by common consent.

Business Manager

A motion was made by Mr. Cessna, seconded by Mr. Malloy, to approve the hiring of Mrs. Stacey Thomas to the Business Manager position at Admiral Peary AVTS with an annual salary of \$48,000.

On a roll call vote, the members voted as follows: Mr. Wurm – yes; Mr. Malloy – yes; Mr. Cessna – yes; Ms. Sadosky – yes; Mrs. Jacoby – yes; Mr. Nileski – yes; Mr. Roberts – yes; Mr. Thrower – yes. No abstentions or dissensions voiced. Motion carried unanimously.

Learning Support Instructor

A motion was made by Mr. Cessna, seconded by Mr. Wurm, to approve the hiring of Mr.

*Matthew Harr to the Learning Support Instructor position at Admiral Peary AVTS with an annual salary of \$32,000.*

*On a roll call vote, the members voted as follows: Mr. Wurm – yes; Mr. Malloy – yes; Mr. Cessna – yes; Ms. Sadosky – yes; Mrs. Jacoby – yes; Mr. Nileski – yes; Mr. Roberts – yes; Mr. Thrower – yes. No abstentions or dissensions voiced. Motion carried unanimously.*

## BUSINESS

### Solicitor

*A motion was made by Mr. Cessna, seconded by Mr. Nileski to accept the name change of Admiral Peary AVTS Solicitor from Andrews & Beard Law Offices to Beard Legal Group.*

*Motion carried unanimously by common consent.*

## DIRECTOR'S REPORT

*Mr. Jubas gave his report prior to the Regular Meeting. A copy of that report follows these minutes. [Attachment "A"].*

## NEXT REGULAR MEETING

*The next Committee of the Whole/Regular Meeting will be held **THURSDAY, SEPTEMBER 15, 2016 at 6:30 P.M.***

## ADJOURNMENT

*A motion was made by Mr. Cessna, seconded by Mr. Wurm, to adjourn the regular meeting. Time: 7:17 PM. Motion carried unanimously by common consent.*