

ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL

948 BEN FRANKLIN HIGHWAY
EBENSBURG, PENNSYLVANIA 15931-7628

OPERATING COMMITTEE

Regular Meeting

August 17, 2017

MEMBERS: Mr. Don Cessna, Chairperson; Mr. Arthur Wurm, 1st Vice-Chairperson; Mr. Henry Nileski, 2nd Vice-Chairperson; Mrs. Rosemarie Sadosky, Treasurer; Mrs. Donell Jacoby, Secretary; Mr. Erik Thrower, Mr. Justin Roberts, Dr. Susan Sibert, Mr. Delvin Lockard and Mr. Thomas Malloy.

A Regular Meeting of the Admiral Peary Area Vocational-Technical School Operating was called to order by Mr. Don Cessna, Chairperson at 6:36 P.M., Thursday August 17, 2017 in the Conference Room of the Admiral Peary A.V.T.S., 948 Ben Franklin Highway, Ebensburg, Pennsylvania.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT FOR VOTING:

- Dr. Susan Sibert
- Mr. Thomas Malloy
- Mr. Don Cessna
- Ms. Rosemarie Sadosky
- Mrs. Donell Jacoby
- Mr. Henry Nileski
- Mr. Justin Roberts

TOTAL 07

MEMBERS ABSENT:

- Mr. Arthur Wurm
- Mr. Delvin Lockard
- Mr. Erik Thrower

TOTAL 03

ALTERNATES PRESENT:

TOTAL..... 00

Quorum Present.

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AMONG OTHERS PRESENT:

*Mr. Kenneth Jubas, Executive Director
Mrs. Elizabeth Benjamin, Solicitor, Andrews and Beard Law Offices
Mr. George Varre, President Admiral Peary Education Association
Mr. Ron Portash, Reporter, Mainline Newspaper*

Following the Pledge of Allegiance, the following were the items of business and discussion.

MINUTES OF THE REGULAR MEETING:

A motion was made by Mr. Roberts, seconded by Mrs. Jacoby, to approve the minutes of the June 15, 2017 Regular meeting, as presented.

Motion carried unanimously by common consent.

TREASURER'S REPORTS

A motion was made by Ms. Sadosky, seconded by Mr. Roberts, to approve the treasurer's report for June and July 2017, as presented:

GENERAL FUND ACCOUNT

This checkbook balance on June 1st was \$69,359.80. Deposits for June and July totaled \$489,585.02 and disbursements totaled \$506,249.66 leaving a July 31st checkbook balance of \$52,695.16 and a fund balance of \$502,167.42.

ADULT / PROJECTS FUND

This checkbook balance on June 1st was \$117,894.29. Deposits for June and July totaled \$4,690.22 and disbursements totaled \$297.53 leaving a July 31st checkbook balance of \$122,286.98 and a fund balance of \$425,226.38.

DISCRETIONARY FUND

This checkbook balance on June 1st was \$42,712.30. Deposits for June and July totaled \$1,403.63 and disbursements totaled \$63.00 leaving a July 31st checkbook balance of \$44,052.93 and a fund balance of \$98,565.81.

CAPITAL IMPROVEMENT RESERVE FUND

This fund balance on June 1st was \$246,047.29. Interest earnings for June and July totaled \$314.61 and disbursements totaled \$0.00, leaving a July 31st fund balance of \$246,361.90.

Motion carried unanimously by common consent.

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APPROVAL of BILLS:

A motion was made by Dr. Sibert, seconded by Ms. Sadosky, to approve payment of the bills as presented:

<i>General Fund</i>	<i>\$511,570.76</i>
<i>Adult/Projects</i>	<i>\$2,743.74</i>
<i>Discretionary Fund</i>	<i>\$105.89</i>
<i>Capital Improvement Fund</i>	<i>\$3,000.00</i>
<i>Combined Total</i>	<i>\$517,420.39</i>

Motion carried unanimously by common consent.

PUBLIC COMMENT

Mr. Cessna opened the meeting for public comment at this time. Public comment was closed after none offered.

EXECUTIVE SESSION

A motion was made by Dr. Sibert, seconded by Mr. Roberts, to enter into Executive Session to discuss personnel matters. Motion carried unanimously by common consent. Time 6:38 pm.

A motion was made by Mr. Nileski, seconded by Ms. Sadosky, to exit Executive Session. Motion carried unanimously by common consent. Time 7:00 pm.

The Regular Meeting then continued as follows:

PERSONNEL

SCHOOL NURSE/HEALTH ASSISTING PARAPROFESSIONAL

A motion was made by Mrs. Jacoby, seconded by Mr. Malloy, to approve the hiring of Ms. Amanda Regala to the School Nurse/Health Assisting Paraprofessional position at Admiral Peary AVTS with an annual salary of \$20,000 and benefits.

Motion carried unanimously by common consent.

PART-TIME PARAPROFESSIONAL

A motion was made by Ms. Sadosky, seconded by Dr. Sibert, to approve the hiring of Ms. Abigail Baker to the Part-Time Paraprofessional position at Admiral Peary AVTS at an hourly rate of \$10.00 per hour not to exceed 29 hours per week.

Motion carried unanimously by common consent.

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PART-TIME TEMPORARY PAES PARAPROFESSIONAL

A motion was made by Dr. Sibert, seconded by Mr. Malloy, to approve the hiring of Ms. Courtney Muir to the Part-Time PAES Paraprofessional position at Admiral Peary AVTS at an hourly rate of \$10.00 per hour not to exceed 29 hours per week. This is a temporary position, which will end upon the return of Ms. Sodmont from her approved leave.

Motion carried unanimously by common consent

12 MONTH FULL-TIME PARAPROFESSIONAL/MAINTENANCE POSITION

A motion was made by Mrs. Jacoby, seconded by Mr. Nileski, to create the 12 month position of Full-Time Paraprofessional/Maintenance with a salary of \$20,000 and benefits.

Motion carried unanimously by common consent.

A motion was made by Ms. Sadosky, seconded by Mr. Nileski to approve the hiring of Joshua Burkhardt to the Full-time Paraprofessional/Maintenance position at Admiral Peary AVTS with an annual salary of \$20,000 and benefits.

Motion carried unanimously by common consent.

IGNITE (LEARNING LAMP) SUBSTITUTE PROGRAM

A motion was made by Dr. Sibert, seconded by Mr. Malloy, to approve the renewal of the Ignite (Learning Lamp) Substitute Agreement for the 2017-2018 Fiscal Year.

Motion carried unanimously by common consent.

BUSINESS

POLICY READINGS

A motion was made by Mr. Roberts, seconded by Mr. Nileski, to approve the second reading of and to adopt Policy Series 800 and 900 as presented.

Motion carried unanimously by common consent.

2017-2018 LEASE AGREEMENTS

A motion was made by Mrs. Jacoby, seconded by Mr. Roberts to approve the lease agreements with CAPCC, Respective Solutions Group and Ignite for the 2017-20178 Fiscal Year as presented.

Motion carried unanimously by common consent.

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DIRECTOR'S REPORT

Mr. Jubas gave his report prior to the Regular Meeting. A copy of that report follows these minutes. [Attachment "B"].

OTHER JOINT OPERATING COMMITTEE BUSINESS

A motion was made by Dr. Sibert, seconded by Mrs. Jacoby, to request the Executive Director send a letter on behalf of the Admiral Peary AVTS JOC to Alec Burkhart and Mr. David Claycomb congratulating them on taking 1st Place at the National Skills Competition.

Motion carried unanimously by common consent.

NEXT REGULAR MEETING

*The next Committee of the Whole/Regular Meeting will be held **THURSDAY, SEPTEMBER 21, 2017 at 6:30 P.M.***

ADJOURNMENT

A motion was made by Dr. Sibert, seconded by Mr. Nileski, to adjourn the regular meeting. Time: 7:09 PM.

Motion carried unanimously by common consent.

Submitted by,



Stacey Thomas
Recording Secretary

Official Minutes Attested by