

ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL

948 BEN FRANKLIN HIGHWAY  
EBENSBURG, PENNSYLVANIA 15931-7628

OPERATING COMMITTEE

Regular Meeting

March 16, 2017

MEMBERS: Mr. Don Cessna, Chairperson; Mr. Arthur Wurm, 1st Vice-Chairperson; Mr. Henry Nileski, 2nd Vice-Chairperson; Mrs. Rosemarie Sadosky, Treasurer; Mrs. Donell Jacoby, Secretary; Mr. Erik Thrower, Mr. Justin Roberts, Dr. Susan Sibert, Mr. Delvin Lockard and Mr. Thomas Malloy.

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A Regular Meeting of the Admiral Peary Area Vocational-Technical School Operating was called to order by Mr. Don Cessna, Chairperson at 6:33 P.M., Thursday March 16, 2017 in the Conference Room of the Admiral Peary A.V.T.S., 948 Ben Franklin Highway, Ebensburg, Pennsylvania.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT FOR VOTING:

Mr. Arthur Wurm  
Dr. Susan Sibert  
Mr. Thomas Malloy  
Mr. Don Cessna  
Mrs. Donell Jacoby  
Mr. Delvin Lockard

TOTAL..... 06

MEMBERS ABSENT:

Ms. Rosemarie Sadosky  
Mr. Henry Nileski  
Mr. Justin Roberts  
Mr. Erik Thrower

TOTAL..... 04

ALTERNATES PRESENT:

Ms. Patty Albaugh

TOTAL..... 01

Quorum Present.

AMONG OTHERS PRESENT:

*Mr. Kenneth Jubas, Executive Director  
Mr. Brendan Moran, Solicitor, Andrews and Beard Law Offices  
Mr. George Varre, President Admiral Peary Education Association*

*Following the Pledge of Allegiance, the following were the items of business and discussion.*

MINUTES OF THE REGULAR MEETING:

*A motion was made by Mr. Malloy, seconded by Mr. Wurm, to approve the minutes of the February 16, 2017 Regular meeting, as presented.*

*Motion carried unanimously by common consent.*

TREASURER'S REPORTS

*A motion was made by Mr. Wurm, seconded by Mrs. Jacoby, to approve the treasurer's report for February 2017, as presented:*

GENERAL FUND ACCOUNT

*This checkbook balance on February 1st was \$124,325.74. Deposits for February totaled \$295,330.56 and disbursements totaled \$209,142.36 leaving a February 28th checkbook balance of \$210,513.94 and a fund balance of \$659,076.80.*

ADULT / PROJECTS FUND

*This checkbook balance on February 1st was \$115,206.79. Deposits for February totaled \$560.89 and disbursements totaled \$79.34 leaving a February 28th checkbook balance of \$115,688.34, and a fund balance of \$417,976.43.*

DISCRETIONARY FUND

*This checkbook balance on February 1st was \$39,987.68. Deposits for February totaled \$919.58 and disbursements totaled \$19.06 leaving a February 28th checkbook balance of \$40,888.20, and a fund balance of \$95,266.56.*

CAPITAL IMPROVEMENT RESERVE FUND

*This fund balance on February 1st was \$245,634.68. Interest earnings for February totaled \$80.47 and disbursements totaled \$0.00, leaving a February 28th fund balance of \$245,715.15.*

*Motion carried unanimously by common consent.*

APPROVAL of BILLS:

A motion was made by Dr. Sibert, seconded by Mr. Lockard, to approve payment of the bills as presented:

General Fund	\$181,996.33
Adult/Projects Fund	\$772.38
Discretionary Fund	\$48.84
<b>Combined Total</b>	<b>\$182,814.55</b>

Motion carried unanimously by common consent.

### PUBLIC COMMENT

Mr. Cessna opened the meeting for public comment at this time. Public comment was closed after none offered.

### BUSINESS

#### Policy Reading – Series 000 and Series 100

A motion was made by Mrs. Jacoby, seconded by Ms. Albaugh, to approve the second reading of and adopt Policy Series 000 and Series 100.

Motion carried unanimously by common consent.

#### Policy Reading – Series 200

A motion was made by Mrs. Jacoby, seconded by Mr. Wurm, to approve the first reading of Policy Series 200.

Motion carried unanimously by common consent.

#### 2017-2018 General Supply Bids

A motion was made by Mr. Wurm, seconded by Mr. Malloy, to approve advertising for bids for the 2017-2018 General Supplies for Admiral Peary AVTS.

Motion carried unanimously by common consent.

### PLGIT

Administration recommended closing the PLGIT General Capital Reserve and PLGIT Technology Capital Reserve accounts. Following a brief discussion, a motion was made by Mrs. Jacoby, seconded by Mr. Wurm to close both PLGIT Capital Reserve accounts and use the funds to reimburse the Capital Projects Fund.

Motion carried unanimously by common consent.

#### Adult Projects Fund

Administration recommended transferring monies from the Adult Education Fund to the Capital Projects Fund to help alleviate the financial obligations of the sending schools as we begin looking at the building maintenance and repair needs starting with a feasibility study. After a brief discussion a motion was made by Mr. Wurm, seconded by Mr. Malloy to transfer \$100,000.00 from the Adult Education Fund to the Capital Projects Fund

*Motion carried unanimously by common consent.*

### Feasibility Study

*Following a brief discussion on the engineering firm presentations which followed the February meeting, a motion was made by Mrs. Jacoby, seconded by Dr. Sibert, to request the Executive Director invite Eckles Engineering and Architecture to the April meeting to present information for those who were not in attendance at the February meeting and to answer any questions.*

*Motion carried unanimously by common consent.*

### DIRECTOR'S REPORT

*Mr. Jubas gave his report prior to the Regular Meeting. A copy of that report follows these minutes. [Attachment "A"].*

### NEXT REGULAR MEETING

*The next Committee of the Whole/Regular Meeting will be held **THURSDAY, APRIL 20, 2017 at 6:30 P.M.***

### ADJOURNMENT

*A motion was made by Dr. Sibert, seconded by Mr. Malloy, to adjourn the regular meeting. Time: 7:09 PM.*

*Motion carried unanimously by common consent.*