

ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL

948 BEN FRANKLIN HIGHWAY
EBENSBURG, PENNSYLVANIA 15931-7628

OPERATING COMMITTEE

Regular Meeting

November 29, 2018

MEMBERS: Mr. Arthur Wurm, Chairperson; Mr. Michael Sheehan, 1st Vice-Chairperson; Mr. Delvin Lockard, 2nd Vice-Chairperson; Dr. Susan Sibert, Treasurer; Mrs. Donell Jacoby, Secretary; Mr. Erik Thrower, Mr. Justin Roberts, Mr. Craig Gibson, Mrs. Gayle Devlin, and Mr. Thomas Malloy.

A Regular Meeting of the Admiral Peary Area Vocational-Technical School Operating Committee was called to order by Arthur Wurm, Chairperson at 6:30 P.M., Thursday, November 29, 2018 in the Conference Room of the Admiral Peary A.V.T.S., 948 Ben Franklin Highway, Ebensburg, Pennsylvania.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT FOR VOTING:

- Mr. Arthur Wurm
- Dr. Susan Sibert
- Mr. Thomas Malloy
- Mr. Craig Gibson
- Ms. Gayle Devlin
- Mr. Michael Sheehan
- Mr. Justin Roberts
- Mr. Erik Thrower

TOTAL. 08

MEMBERS ABSENT:

- Mrs. Donell Jacoby
- Mr. Delvin Lockard

TOTAL. 02

ALTERNATES PRESENT:

TOTAL..... 00

Quorum Present.

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AMONG OTHERS PRESENT:

*Mr. Kenneth Jubas, Executive Director
Mrs. Elizabeth Benjamin, Solicitor, Beard Legal Group
Mrs. Deborah Kirsch, President Admiral Peary Education Association
Mr. Ron Portash, Reporter, Mainline Newspaper*

Following the Pledge of Allegiance, the following were the items of business and discussion.

MINUTES OF THE REGULAR MEETING:

*A motion was made by Mr. Roberts, seconded by Ms. Devlin, to approve the minutes of the October 18, 2018 Regular meeting, as presented.
Motion carried unanimously by common consent.*

TREASURER'S REPORTS

A motion was made by Mr. Thrower, seconded by Mr. Roberts, to approve the treasurer's report for October 2018, as presented:

GENERAL FUND ACCOUNT

This checkbook balance on October 1st was \$325,394.00. Deposits for October totaled \$247,932.91 and disbursements totaled \$255,640.37 leaving an October 31st checkbook balance of \$317,686.54 and a fund balance of \$746,646.95

ADULT / PROJECTS FUND

This checkbook balance on October 1st was \$145,493.64. Deposits for October totaled \$2,867.66 and disbursements totaled \$438.61 leaving an October 31st checkbook balance of \$147,922.69 and a fund balance of \$454,339.87.

DISCRETIONARY FUND

This checkbook balance on October 1st was \$59,527.48. Deposits for October totaled \$1,364.87 and disbursements totaled \$90.21 leaving an October 31st checkbook balance of \$60,802.14 and a fund balance of \$116,209.90.

CAPITAL IMPROVEMENT RESERVE FUND

This fund balance on October 1st was \$275,252.43. Deposits for October totaled \$454.88 and disbursements totaled \$0.00, leaving an October 31st fund balance of \$275,707.31

Motion carried unanimously by common consent.

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APPROVAL of BILLS:

A motion was made by Mr. Malloy, seconded by Mr. Roberts, to approve payment of the bills as presented:

<i>General Fund</i>	<i>\$248,570.20</i>
<i>Adult/Projects</i>	<i>\$0.00</i>
<i>Discretionary Fund</i>	<i>\$79.50</i>
<i>Capital Improvement Fund</i>	<i>\$0.00</i>
<i>Combined Total</i>	<i>\$248,649.70</i>

Motion carried unanimously by common consent.

PUBLIC COMMENT

Mr. Wurm opened the meeting for public comment at this time. Public comment was closed after none offered.

EXECUTIVE SESSION

A motion was made by Mr. Roberts, seconded by Mr. Sheehan to enter into Executive Session. Motion carried unanimously by common consent. Time 6:33 pm.

A motion was made by Mr. Roberts, seconded by Mr. Sheehan to exit Executive Session. Motion carried unanimously by common consent. Time 7:02 pm.

The Regular Meeting then continued as follows:

PERSONEL

Tim Farabaugh – Retirement and Chris Chalan - Resignation

A motion was made by Mr. Roberts, seconded by Mr. Gibson, to approve the retirement package for Tim Farabaugh containing provisions for Retiree and Spouse health and dental coverage and payout for up to 50 sick days pending final review by solicitor and to accept the Resignation of Chris Chalan as Custodian.

Motion carried unanimously by common consent with Mr. Malloy Abstaining

Part-Time Custodial Staff

A motion was made by Mr. Sheehan, seconded by Dr. Sibert, to approve the hiring of four part-time custodians through Ignite pending solicitor review of the agreement.

Motion carried unanimously by common consent with Mr. Malloy Abstaining

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BUSINESS

Snow Removal

A motion was made by Mr. Thrower, seconded by Mr. Roberts, to authorize Administration to obtain quotes for snow removal services.

Motion carried unanimously by common consent.

Articles of Agreement Amendment – Admittance of Harmony

A motion was made by Mr. Roberts, seconded by Mr. Gibson, to approve proposed Articles of Amendment and Resolution confirming admission of Harmony Area School District effective July 1, 2018 for issuance to the sending districts.

Motion carried unanimously by common consent.

REORGANIZATION

CHAIRPERSON

A motion was made by Mr. Roberts, seconded by Mr. Thrower, to nominate Mr. Michael Sheehan of the Penn Cambria School District to the office of Chairperson for 2019.

Motion carried unanimously by common consent.

A motion was made by Mr. Roberts, seconded by Mr. Thrower to close nominations and elect **Mr. Michael Sheehan** to the office of Chairperson for 2019.

Motion carried unanimously by common consent.

Mr. Sheehan then chaired the remaining election of officers.

FIRST VICE-CHAIRPERSON

A motion was made by Mr. Thrower, seconded by Mr. Roberts, to nominate Mr. Delvin Lockard of the Northern Cambria School District to the office of First Vice-Chairperson for 2019.

Motion carried unanimously by common consent.

A motion was made by Mr. Thrower, seconded by Mr. Roberts to close nominations and elect **Mr. Delvin Lockard** to the office of **First Vice-Chairperson** for 2019.

Motion carried unanimously by common consent.

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SECOND VICE-CHAIRPERSON

A motion was made by Mr. Thrower, seconded by Mr. Roberts, to nominate Mr. Thomas Malloy of the Cambria Heights School District to the office of Second Vice-Chairperson for 2019.

Motion carried unanimously by common consent.

A motion was made by Mr. Thrower, seconded by Mr. Roberts to close nominations and elect **Mr. Thomas Malloy** to the office of Second Vice-Chairperson for 2019.

Motion carried unanimously by common consent.

MEETING DATE AND TIME FOR 2019

A motion was made by Mr. Roberts, seconded by Ms. Devlin, to maintain the **third Thursday of each month**, as the monthly meeting day, with 6:30pm as the time that the Joint Committee of the Whole Meeting would begin with the Regular Meeting to begin immediately afterwards, except for July when no meeting will be held.

Motion carried unanimously by common consent.

DIRECTOR'S REPORT

Mr. Jubas gave his report prior to the Regular Meeting. A copy of that report follows these minutes. [Attachment "B"].

.NEXT REGULAR MEETING

The next Committee of the Whole/Regular Meeting will be held **THURSDAY, DECEMBER 20, 2018 at 6:30 P.M.**

ADJOURNMENT

A motion was made by Mr. Roberts, seconded by Mr. Malloy, to adjourn the regular meeting. Time: 7:13 PM.

Motion carried unanimously by common consent.

Following the meeting, presentations on recommendations for the repair/replacement of the roof and rooftop units were given by the following companies.

- a. Eckles Architecture & Engineering
- b. The Garland Company
- c. Tremco

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Submitted by,

*Stacey Thomas
Recording Secretary*

Official Minutes Attested by