

ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL

948 BEN FRANKLIN HIGHWAY
EBENSBURG, PENNSYLVANIA 15931-7628

OPERATING COMMITTEE

Regular Meeting

October 19, 2017

MEMBERS: Mr. Don Cessna, Chairperson; Mr. Arthur Wurm, 1st Vice-Chairperson; Mr. Henry Nileski, 2nd Vice-Chairperson; Mrs. Rosemarie Sadosky, Treasurer; Mrs. Donell Jacoby, Secretary; Mr. Erik Thrower, Mr. Justin Roberts, Dr. Susan Sibert, Mr. Delvin Lockard and Mr. Thomas Malloy.

A Regular Meeting of the Admiral Peary Area Vocational-Technical School Operating was called to order by Mr. Don Cessna, Chairperson at 6:39 P.M., Thursday September 21, 2017 in the Conference Room of the Admiral Peary A.V.T.S., 948 Ben Franklin Highway, Ebensburg, Pennsylvania.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT FOR VOTING:

Mr. Thomas Malloy
Mr. Don Cessna
Ms. Rosemarie Sadosky
Mrs. Donell Jacoby
Mr. Henry Nileski
Mr. Justin Roberts

TOTAL..... 06

MEMBERS ABSENT:

Mr. Arthur Wurm
Dr. Susan Sibert
Mr. Delvin Lockard
Mr. Erik Thrower

TOTAL..... 04

ALTERNATES PRESENT:

TOTAL..... 00

Quorum Present.

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AMONG OTHERS PRESENT:

Mr. Kenneth Jubas, Executive Director
Mrs. Elizabeth Benjamin, Solicitor, Beard Legal Group
Mrs. Deborah Kirsch, President Admiral Peary Education Association

Following the Pledge of Allegiance, the following were the items of business and discussion.

MINUTES OF THE REGULAR MEETING:

A motion was made by Mr. Roberts, seconded by Mr. Malloy, to approve the minutes of the September 21, 2017 Regular meeting, as presented.

Motion carried unanimously by common consent.

TREASURER'S REPORTS

A motion was made by Ms. Sadosky, seconded by Mr. Roberts, to approve the treasurer's report for September 2017, as presented:

GENERAL FUND ACCOUNT

This checkbook balance on September 1st was \$8,842.84. Deposits for September totaled \$576,487.82 and disbursements totaled \$301,990.97 leaving a September 30th checkbook balance of \$283,339.69 and a fund balance of \$733,220.57.

ADULT / PROJECTS FUND

This checkbook balance on September 1st was \$123,698.29. Deposits for September totaled \$1,545.54 and disbursements totaled \$148.17 leaving a September 30th checkbook balance of \$125,095.66 and a fund balance of \$428,335.55.

DISCRETIONARY FUND

This checkbook balance on September 1st was \$45,719.91. Deposits for September totaled \$734.70 and disbursements totaled \$34.55 leaving a September 30th checkbook balance of \$46,420.06 and a fund balance of \$101,003.09.

CAPITAL IMPROVEMENT RESERVE FUND

This fund balance on September 1st was \$246,524.24. Interest earnings for September totaled \$165.66 and disbursements totaled \$0.00, leaving a September 30th fund balance of \$246,689.90.

Motion carried unanimously by common consent.

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APPROVAL of BILLS:

A motion was made by Dr. Roberts, seconded by Mr. Nileski, to approve payment of the bills as presented:

General Fund	\$221,298.9
Adult/Projects	\$3,557.56
Discretionary Fund	\$2,803.25
Capital Improvement Fund	\$0.00
Combined Total	\$227,659.71

Motion carried unanimously by common consent.

PUBLIC COMMENT

Mr. Cessna opened the meeting for public comment at this time. Public comment was closed after none offered.

EXECUTIVE SESSION

A motion was made by Mrs. Sadosky, seconded by Mr. Malloy, to enter into Executive Session to discuss personnel matters. Motion carried unanimously by common consent. Time 6:41 pm.

A motion was made by Msr. Jacoby, seconded by Mr. Nileski, to exit Executive Session. Motion carried unanimously by common consent. Time 6:56 pm.

The Regular Meeting then continued as follows:

PERSONNEL

Engineering Tech Instructor

A motion was made by Mr. Roberts, seconded by Mr. Malloy, to approve the hiring of Mr. Shane Rudnik to the Engineering Tech Instructor position at Admiral Peary AVTS with an annual salary of \$50,560 (Step 10) and benefits with 25 days of accumulated sick leave to be transferred from Blacklick Valley School District

Motion carried unanimously by common consent.

Michael Dolges – Resgination

A motion was made by Mrs. Jacoby, seconded by Mr. Nileski to establish the resignation of Michael Dolges as the Engineering Tech Instructor and Co-Op Coordinator be effective October 27, 2017.

Motion Carried unanimously by common consent.

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Co-Op Coordinator

A motion was made by Mr. Roberts, seconded by Mr. Nileski to approve the hiring of Mr. Timothy Vescovi to the Co-Op Coordinator position at Admiral Peary AVTS with an annual salary of \$4,000 effective October 28, 2017

Motion Carried unanimously by common consent.

BUSINESS

ST. Francis – Greenhouse Rental Agreement

A motion was made by Mr. Roberts, seconded by Ms. Sadosky, to approve Administration to work with St. Francis on a satisfactory rental agreement of the Admiral Peary Greenhouse for later approval.

Motion Carried unanimously by common consent.

Feasibility Study - Update

Mr. Jubas invited all members to stay for a feasibility study update presentation by Eckles Architecture and Engineering following the adjournment of the Regular Meeting.

DIRECTOR'S REPORT

Mr. Jubas gave his report prior to the Regular Meeting. A copy of that report follows these minutes. [Attachment "B"].

NEXT REGULAR MEETING

The next Committee of the Whole/Regular Meeting will be held **THURSDAY, NOVEMBER 16, 2017 at 6:30 P.M.**

ADJOURNMENT

A motion was made by Mr. Roberts, seconded by Mr. Malloy, to adjourn the regular meeting. Time: 7:01 PM.

Motion carried unanimously by common consent.

Submitted by,



Stacey Thomas
Recording Secretary

Official Minutes Attested by