

ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL

948 BEN FRANKLIN HIGHWAY  
EBENSBURG, PENNSYLVANIA 15931-7628

OPERATING COMMITTEE

Regular Meeting

January 19, 2017

MEMBERS: Mr. Erik Thrower, Chairperson; Mr. Don Cessna, 1st Vice-Chairperson; Mr. Art Wurm, 2nd Vice-Chairperson; Mrs. Rosemarie Sadosky, Treasurer; Mrs. Donell Jacoby, Secretary; Mr. Justin Roberts; Mr. Henry Nileski, Dr. Susan Sibert, Mr. Delvin Lockard and Mr. Thomas Malloy.

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A Regular Meeting of the Admiral Peary Area Vocational-Technical School Operating was called to order by Mr. Erik Thrower, Chairperson at 6:31 P.M., Thursday January 19, 2017 in the Conference Room of the Admiral Peary A.V.T.S., 948 Ben Franklin Highway, Ebensburg, Pennsylvania.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT FOR VOTING:

Mr. Thomas Malloy  
Mr. Don Cessna  
Ms. Rosemarie Sadosky  
Mrs. Donell Jacoby  
Mr. Delvin Lockard  
Mr. Henry Nileski  
Mr. Justin Roberts  
Mr. Erik Thrower

TOTAL..... 08

MEMBERS ABSENT:

Mr. Arthur Wurm  
Dr. Susan Sibert

TOTAL..... 02

ALTERNATES PRESENT:

TOTAL..... 00

Quorum Present.

AMONG OTHERS PRESENT:

Mr. Kenneth Jubas, Executive Director  
Mrs. Elizabeth Benjamin, Solicitor, Andrews and Beard Law Offices  
Mr. Ron Portash, Reporter, Mainline Newspaper

*Following the Pledge of Allegiance, the following were the items of business and discussion.*

MINUTES OF THE REGULAR MEETING:

*A motion was made by Mr. Roberts, seconded by Mr. Cessna, to approve the minutes of the November 17, 2016 Regular meeting, as presented.*

*Motion carried unanimously by common consent.*

TREASURER'S REPORTS

*A motion was made by Ms. Sadosky, seconded by Mr. Roberts, to approve the treasurer's report for November and December 2016, as presented:*

GENERAL FUND ACCOUNT

*This checkbook balance on November 1st was \$137,123.85. Deposits for November and December totaled \$728,672.62 and disbursements totaled \$578,799.13 leaving a December 31st checkbook balance of \$286,997.34 and a fund balance of \$735,321.93.*

ADULT / PROJECTS FUND

*This checkbook balance on November 1st was \$113,288.21. Deposits for November and December totaled \$1,803.14 and disbursements totaled \$314.79 leaving a December 31st checkbook balance of \$114,776.56, and a fund balance of \$416,816.76.*

DISCRETIONARY FUND

*This checkbook balance on November 1st was \$37,711.93. Deposits for November and December totaled \$2,303.12 and disbursements totaled \$27.72 leaving a December 31st checkbook balance of \$39,987.33, and a fund balance of \$94,326.72.*

CAPITAL IMPROVEMENT RESERVE FUND

*This fund balance on November 1st was \$245,417.81. Interest earnings for November and December totaled \$130.54 and disbursements totaled \$0.00, leaving a December 31st fund balance of \$245,548.35.*

*Motion carried unanimously by common consent.*

APPROVAL of BILLS:

A motion was made by Mr. Cessna, seconded by Mr. Malloy, to approve payment of the bills as presented:

General Fund	\$266,487.29
Adult/Projects Fund	\$833.92
Discretionary Fund	\$0.00
<b>Combined Total</b>	<b>\$267,321.21</b>

Motion carried unanimously by common consent.

#### PUBLIC COMMENT

Mr. Thrower opened the meeting for public comment at this time. Public comment was closed after none offered.

#### REORGANIZATION

##### TEMPORARY CHAIRPERSON

A motion was made by Mr. Roberts, seconded by Mr. Nileski to appoint Mrs. Elizabeth Benjamin, School Solicitor, as Temporary Chairperson for the election of officers for 2017.

Motion carried unanimously by common consent.

##### CHAIRPERSON

A motion was made by Ms. Sadosky, seconded by Mr. Roberts, to nominate Mr. Don Cessna of the Central Cambria School District to the office of Chairperson for 2017.

Motion carried unanimously by common consent.

A motion was made by Mr. Roberts, seconded by Mr. Malloy to close nominations and elect **Mr. Don Cessna** to the office **Chairperson** for 2017.

On a roll call vote, the members voted as follows: Mr. Malloy – yes, Mr. Cessna – yes; Ms. Sadosky – yes; Mrs. Jacoby – yes, Dr. Lockard – yes, Mr. Nileski – yes; Mr. Roberts – yes; Mr. Thrower – yes. No abstentions or dissentions voiced. Motion carried unanimously.

Mr. Cessna then chaired the remaining election of officers.

##### FIRST VICE-CHAIRPERSON

A motion was made by Mr. Roberts, seconded by Ms. Sadosky, to nominate Mr. Arthur Wurm of the Blacklick Valley School District to the office of First Vice-Chairperson for 2017.

Motion carried unanimously by common consent.

A motion was made by Mr. Roberts, seconded by Mr. Malloy to close nominations and elect **Mr. Arthur Wurm** to the office **First Vice-Chairperson** for 2017.

On a roll call vote, the members voted as follows: Mr. Malloy – yes, Mr. Cessna – yes; Ms. Sadosky – yes; Mrs. Jacoby – yes, Dr. Lockard – yes, Mr. Nileski – yes; Mr. Roberts – yes; Mr. Thrower – yes. No abstentions or dissentions voiced. Motion carried unanimously.

## SECOND VICE-CHAIRPERSON

A motion was made by Mr. Roberts, seconded by Ms. Sadosky, to nominate Mr. Henry Nileski of the Penn Cambria School District to the office of Second Vice-Chairperson for 2017.

Motion carried unanimously by common consent.

A motion was made by Mr. Roberts, seconded by Mr. Lockard to close nominations and elect **Mr. Henry Nileski** to the office **Second Vice-Chairperson** for 2017.

On a roll call vote, the members voted as follows: Mr. Malloy – yes, Mr. Cessna – yes; Ms. Sadosky – yes; Mrs. Jacoby – yes, Dr. Lockard – yes, Mr. Nileski – yes; Mr. Roberts – yes; Mr. Thrower – yes. No abstentions or dissensions voiced. Motion carried unanimously.

## MEETING DATE AND TIME FOR 2017

A motion was made by Mrs. Jacoby, seconded by Mr. Roberts, to maintain the **third Thursday of each month**, as the monthly meeting day, with 6:30pm as the time that the Joint Committee of the Whole Meeting would begin with the Regular Meeting to begin immediately afterwards, except for July when no meeting will be held. Motion carried unanimously by common consent.

## BUSINESS

### Field Trip

A motion was made by Mr. Nileski, seconded by Mr. Thrower, to approve the out-of-state field trip for the cosmetology students to attend a hair show in Baltimore, MD.

Motion carried unanimously by common consent.

### Website Development

A motion was made by Mr. Roberts, seconded by Mr. Nileski, to approve the 3-year contract from SchoolPointe to develop a new website with an initial setup fee of \$2,000 and an annual maintenance fee of \$2,500.

Motion carried unanimously by common consent.

### 2015-2016 School District Final Accounting

The reconciliation presented by Mr. Jubas indicated that \$319,220.94 remained after comparing total revenues to total expenditures in the 2015-2016 general fund budget. Mr. Jubas also presented that \$15,023.46 remained after comparing total revenues to total expenditures in regards to the PAES program for the 2015-2016 fiscal year and that \$2,547.39 was due after comparing total revenues to total expenditures in the Cyber Academy for the 2015-2016 fiscal year. When all three were combined, there was a total of \$331,696.99 remaining for the 2015-2016 fiscal year. Mr. Jubas then referred to the 5 year Buildings and Grounds Plan presented in the Directors Report showing an estimated \$1,000,000 in need repairs and maintenance.

*After a brief discussion a motion was made by Mrs. Jacoby, seconded by Mr. Nileski, to request the Executive Director send a letter to the Superintendent of each participating school requesting authorization from their respective school board to retain 1/6 of the remaining balance to establish a capital improvements fund and to approve having a feasibility study performed. The remaining 5/6 of the balance will be returned to the participating school districts in the form of a credit against current year tuition costs.*

*Motion carried unanimously by common consent.*

#### DIRECTOR'S REPORT

*Mr. Jubas gave his report prior to the Regular Meeting. A copy of that report follows these minutes. [Attachment "A"].*

#### NEXT REGULAR MEETING

*The next Committee of the Whole/Regular Meeting will be held **THURSDAY, February 16, 2017 at 6:30 P.M.***

#### ADJOURNMENT

*A motion was made by Mr. Nileski, seconded by Mr. Roberts, to adjourn the regular meeting. Time: 7:58 PM. Motion carried unanimously by common consent.*