

ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL

948 BEN FRANKLIN HIGHWAY
EBENSBURG, PENNSYLVANIA 15931-7628

OPERATING COMMITTEE

Regular Meeting

January 17, 2019

MEMBERS: Mr. Michael Sheehan, Chairperson; Mr. Delvin Lockard, 1st Vice-Chairperson; Mr. Thomas Malloy, 2nd Vice-Chairperson; Dr. Susan Sibert, Treasurer; Mrs. Donell Jacoby, Secretary; Mr. Erik Thrower, Mr. Justin Roberts, Mr. Craig Gibson, Mrs. Gayle Devlin, and Mr. Arthur Wurm.

A Regular Meeting of the Admiral Peary Area Vocational-Technical School Operating Committee was called to order by Mr. Michael Sheehan, Chairperson at 6:32 P.M., Thursday, January 17, 2019 in the Conference Room of the Admiral Peary A.V.T.S., 948 Ben Franklin Highway, Ebensburg, Pennsylvania.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT FOR VOTING:

- Mr. Arthur Wurm
- Mr. Craig Gibson
- Ms. Gayle Devlin
- Mr. Delvin Lockard
- Mr. Michael Sheehan
- Mr. Justin Roberts

TOTAL 06

MEMBERS ABSENT:

- Dr. Susan Sibert
- Mr. Thomas Malloy
- Mrs. Donell Jacoby
- Mr. Erik Thrower

TOTAL 04

ALTERNATES PRESENT:

TOTAL..... 00

Quorum Present.

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AMONG OTHERS PRESENT:

*Mr. Kenneth Jubas, Executive Director
Mr. Carl Beard Jr., Solicitor, Beard Legal Group
Mrs. Deborah Kirsch, President Admiral Peary Education Association*

Following the Pledge of Allegiance, the following were the items of business and discussion.

MINUTES OF THE REGULAR MEETING:

*A motion was made by Mr. Roberts, seconded by Mr. Wurm, to approve the minutes of the November 29, 2018 Regular meeting, as presented.
Motion carried unanimously by common consent.*

TREASURER'S REPORTS

A motion was made by Mr. Wurm, seconded by Mr. Roberts, to approve the treasurer's report for November and December 2018, as presented:

GENERAL FUND ACCOUNT

This checkbook balance on November 1st was \$317,686.54. Deposits for November and December totaled \$830,369.77 and disbursements totaled \$550,058.51 leaving a December 31st checkbook balance of \$597,997.80 and a fund balance of \$1,028,086.86

ADULT / PROJECTS FUND

This checkbook balance on November 1st was \$147,922.69. Deposits for November and December totaled \$2,547.57 and disbursements totaled \$865.30 leaving a December 31st checkbook balance of \$149,604.96 and a fund balance of \$456,887.44.

DISCRETIONARY FUND

This checkbook balance on November 1st was \$60,802.14. Deposits for November and December totaled \$590.30 and disbursements totaled \$188.26 leaving a December 31st checkbook balance of \$61,204.18 and a fund balance of \$116,800.20.

CAPITAL IMPROVEMENT RESERVE FUND

This fund balance on November 1st was \$275,707.31. Deposits for November and December totaled \$951.81 and disbursements totaled \$0.00, leaving a December 31st fund balance of \$276,659.12.

Motion carried unanimously by common consent.

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APPROVAL of BILLS:

A motion was made by Mr. Gibson, seconded by Mrs. Devlin, to approve payment of the bills as presented:

<i>General Fund</i>	<i>\$495,352.82</i>
<i>Adult/Projects</i>	<i>\$0.00</i>
<i>Discretionary Fund</i>	<i>\$765.00</i>
<i>Capital Improvement Fund</i>	<i>\$0.00</i>
<i>Combined Total</i>	<i>\$496,117.82</i>

Motion carried unanimously by common consent.

PUBLIC COMMENT

Mr. Sheehan opened the meeting for public comment at this time. Public comment was closed after none offered.

BUSINESS

Final Approval to Admit Harmony and Amend Articles of Agreement

This item was tables until the February JOC meeting pending receipt of signed resolutions from all sending districts.

2017-2018 School District Final Accounting and Virtual Paint Sprayer Bid Approval

The reconciliation presented by Mr. Jubas indicated that \$578,722.11 remained after comparing total revenues to total expenditures in the 2017-2018 general fund budget. Mr. Jubas also presented that \$10,260.96 remained after comparing total revenues to total expenditures in regards to the PAES program for the 2017-2018 fiscal year. When combined, there was a total of \$588,983.07 remaining for the 2017-2018 fiscal year. [Attachment "A"]

A motion was made by Mr. Roberts, seconded by Mr. Gibson to approve the final accounting reconciliation and to return the remaining balance of \$588,983.07 for the 2017-2018 fiscal year to the participating districts in the form of a monthly credit against current year tuition and to approve the low bid and purchase of a virtual paint sprayer training system from Allegheny Educational Systems, Inc. in the amount of \$27,900.00.

Motion carried unanimously by common consent.

DIRECTOR'S REPORT

Mr. Jubas gave his report prior to the Regular Meeting. A copy of that report follows these minutes. [Attachment "B"].

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OTHER JOINT OPERATING COMMITTEE BUSINESS

FiberTite Presentation

A representative from FiberTite gave a presentation of their recommendations on the roof and rooftop unit project. A discussion of the roof project options followed the presentation. The JOC requested administration provide a summary of all APAVTS funds available to contribute to this project.

Maintenance/Custodian Position

The roof project discussion led to a separate discussion on the maintenance/custodial needs of the school.

A motion was made by Mr. Gibson, seconded by Mr. Roberts, to authorize administration to advertise for a Maintenance/Custodian Position requiring 3-5 years experience and noting the position will be responsible for other duties as assigned.

Motion was carried unanimously by common consent.

NEXT REGULAR MEETING

The next Committee of the Whole/Regular Meeting will be held **THURSDAY, FEBRUARY 21, 2019 at 6:30 P.M.**

ADJOURNMENT

A motion was made by Mr. Roberts, seconded by Mr. Gibson, to adjourn the regular meeting. Time: 7:42 PM.

Motion carried unanimously by common consent.

Submitted by,

Stacey Thomas
Recording Secretary

Official Minutes Attested by