

ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL

948 BEN FRANKLIN HIGHWAY
EBENSBURG, PENNSYLVANIA 15931-7628

OPERATING COMMITTEE

Regular Meeting

August 16, 2018

MEMBERS: Mr. Arthur Wurm, Chairperson; Mr. Michael Sheehan, 1st Vice-Chairperson; Mr. Delvin Lockard, 2nd Vice-Chairperson; Dr. Susan Sibert, Treasurer; Mrs. Donell Jacoby, Secretary; Mr. Erik Thrower, Mr. Justin Roberts, Mr. Craig Gibson, Mrs. Gayle Devlin, and Mr. Thomas Malloy.

A Regular Meeting of the Admiral Peary Area Vocational-Technical School Operating Committee was called to order by Denny Palko, Alternate for Chairperson at 6:31 P.M., Thursday, August 16, 2018 in the Conference Room of the Admiral Peary A.V.T.S., 948 Ben Franklin Highway, Ebensburg, Pennsylvania.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT FOR VOTING:

Dr. Susan Sibert
Mr. Thomas Malloy
Mr. Craig Gibson
Mrs. Gayle Devlin
Mr. Delvin Lockard
Mr. Michael Sheehan
Mr. Justin Roberts

TOTAL..... 07

MEMBERS ABSENT:

Mr. Arthur Wurm
Mrs. Donell Jacoby
Mr. Erik Thrower

TOTAL..... 03

ALTERNATES PRESENT:

Mr. Denny Palko
Ms. Kathy Hough

TOTAL..... 02

Quorum Present.

OPERATING COMMITTEE
Minutes of Regular Meeting – August 16, 2018

AMONG OTHERS PRESENT:

*Mr. Kenneth Jubas, Executive Director
Ms. Jenifer Danbeck, Solicitor, Beard Legal Group
Mrs. Deborah Kirsch, President Admiral Peary Education Association
Mr. Ron Portash, Reporter, Mainline Newspaper*

Following the Pledge of Allegiance, the following were the items of business and discussion.

MINUTES OF THE REGULAR MEETING:

A motion was made by Ms. Hough, seconded by Ms. Roberts, to approve the minutes of the June 21, 2018 Regular meeting, as presented.

Motion carried unanimously by common consent.

TREASURER'S REPORTS

A motion was made by Mr. Roberts, seconded by Mr. Malloy, to approve the treasurer's report for June and July 2018, as presented:

GENERAL FUND ACCOUNT

This checkbook balance on June 1st was \$206,054.23. Deposits for June and July totaled \$742,768.36 and disbursements totaled \$704,081.72 leaving a July 31st checkbook balance of \$244,740.87 and a fund balance of \$672,412.11.

ADULT / PROJECTS FUND

This checkbook balance on June 1st was \$143,816.35. Deposits for June and July totaled \$1,975.91 and disbursements totaled \$578.07 leaving a July 31st checkbook balance of \$145,214.19 and a fund balance of \$450,704.61.

DISCRETIONARY FUND

This checkbook balance on June 1st was \$54,017.24. Deposits for June and July totaled \$5,654.21 and disbursements totaled \$185.89 leaving a July 31st checkbook balance of \$59,485.56 and a fund balance of \$114,640.35.

CAPITAL IMPROVEMENT RESERVE FUND

This fund balance on June 1st was \$248,565.39. Deposits for June and July totaled \$25,915.39 and disbursements totaled \$0.00, leaving a July 31st fund balance of \$274,480.78.

Motion carried unanimously by common consent.

OPERATING COMMITTEE
Minutes of Regular Meeting – August 16, 2018

APPROVAL of BILLS:

A motion was made by Ms. Hough, seconded by Mr. Roberts, to approve payment of the bills as presented:

<i>General Fund</i>	<i>\$708,638.00</i>
<i>Adult/Projects</i>	<i>\$0.00</i>
<i>Discretionary Fund</i>	<i>\$102.00</i>
<i>Capital Improvement Fund</i>	<i>\$0.00</i>
<i>Combined Total</i>	<i>\$708,740.00</i>

Motion carried unanimously by common consent.

PUBLIC COMMENT

Mr. Palko opened the meeting for public comment at this time. Public comment was closed after none offered.

EXECUTIVE SESSION

A motion was made by Mr. Sheehan, seconded by Mr. Roberts to enter into Executive Session. Motion carried unanimously by common consent. Time 6:35 pm.

A motion was made by Mr. Roberts, seconded by Mr. Sheehan to exit Executive Session. Motion carried unanimously by common consent. Time 7:03 pm.

The Regular Meeting then continued as follows:

PERSONEL

Small Engine Instructor Position

A motion was made by Ms. Hough, seconded by Ms. Devlin, to accept the resignation of George Varre and to authorize administration to advertise for the Small Engine Instructor Position.

Motion was carried unanimously by common consent.

Paraprofessionals

A motion was made by Ms. Hough, seconded by Mr. Gibson, to hire Instructional Aides for the 2018-2019 school year through Ignite for the following areas: Welding, Auto Technology, Carpentry, Electrical Technology, Culinary, HVAC and PAES.

Motion was carried unanimously by common consent.

OPERATING COMMITTEE
Minutes of Regular Meeting – August 16, 2018

A motion was made by Ms. Hough, seconded by Mr. Sheehan, to accept the resignation of Abigail Baker, Culinary Paraprofessional.

Motion was carried unanimously by common consent.

A motion was made by Ms. Hough, seconded by Mr. Roberts, to accept the resignation of Courtney Muir, PAES Paraprofessional.

Motion was carried unanimously by common consent.

BUSINESS

SCHOOL SAFETY AND SECURITY COORDINATOR

A motion was made by Mr. Malloy, seconded by Mr. Sheehan, to appoint Mr. Ken Jubas as the Safety and Security Coordinator of Admiral Peary AVTS as recommended by Mr. Michael Strasser, Chief School Administrator.

Motion carried unanimously by common consent.

2018-2019 LEASE AGREEMENTS

A motion was made by Mr. Gibson, seconded by Ms. Devlin to approve the lease agreements with CAPCC, Respective Solutions Group and Ignite for the 2018-2019 Fiscal Year as presented.

Motion carried unanimously by common consent.

Air System Replacement

A motion was made by Mr. Sheehan, seconded by Mr. Gibson to approve the purchase of a replacement air system used by multiple shop areas with a KAESER Air Compressor system as quoted by CASCOUSA in the \$10,268.00.

Motion carried unanimously by common consent.

.NEXT REGULAR MEETING

*The next Committee of the Whole/Regular Meeting will be held **THURSDAY, SEPTEMBER 20, 2018 at 6:30 P.M.***

ADJOURNMENT

A motion was made by Mr. Roberts, seconded by Mr. Sheehan, to adjourn the regular meeting. Time: 7:10 PM.

Motion carried unanimously by common consent.

*OPERATING COMMITTEE
Minutes of Regular Meeting – August 16, 2018*

Submitted by,

*Stacey Thomas
Recording Secretary*

Official Minutes Attested by