

ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL

948 BEN FRANKLIN HIGHWAY
EBENSBURG, PENNSYLVANIA 15931-7628

OPERATING COMMITTEE

Regular Meeting

June 21, 2018

MEMBERS: Mr. Arthur Wurm, Chairperson; Mr. Michael Sheehan, 1st Vice-Chairperson; Mr. Delvin Lockard, 2nd Vice-Chairperson; Dr. Susan Sibert, Treasurer; Mrs. Donell Jacoby, Secretary; Mr. Erik Thrower, Mr. Justin Roberts, Mr. Craig Gibson, Mrs. Gayle Devlin, and Mr. Thomas Malloy.

A Regular Meeting of the Admiral Peary Area Vocational-Technical School Operating Committee was called to order by Mr. Michael Sheehan, 1st Vice-Chairperson at 6:40 P.M., Thursday June 21, 2018 in the Conference Room of the Admiral Peary A.V.T.S., 948 Ben Franklin Highway, Ebensburg, Pennsylvania.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT FOR VOTING:

Mr. Thomas Malloy
Mrs. Gayle Devlin
Mrs. Donell Jacoby
Mr. Michael Sheehan
Mr. Justin Roberts

TOTAL. 05

MEMBERS ABSENT:

Mr. Arthur Wurm
Dr. Susan Sibert
Mr. Craig Gibson
Mr. Delvin Lockard
Mr. Erik Thrower

TOTAL. 05

ALTERNATES PRESENT:

Ms. Kathy Hough
TOTAL..... 01

Quorum Present.

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AMONG OTHERS PRESENT:

Mr. Kenneth Jubas, Executive Director
Mrs. Carl Beard Jr., Solicitor, Beard Legal Group
Mrs. Deborah Kirsch, President Admiral Peary Education Association
Mr. Ron Portash, Reporter, Mainline Newspaper

Following the Pledge of Allegiance, the following were the items of business and discussion.

MINUTES OF THE REGULAR MEETING:

A motion was made by Mr. Roberts, seconded by Ms. Devlin, to approve the minutes of the May 17, 2018 Regular meeting, as presented.

Motion carried unanimously by common consent.

TREASURER'S REPORTS

A motion was made by Ms. Hough, seconded by Mr. Malloy, to approve the treasurer's report for May 2018, as presented:

GENERAL FUND ACCOUNT

This checkbook balance on May 1st was \$418,048.55. Deposits for May totaled \$163,345.02 and disbursements totaled \$375,339.34 leaving a May 31st checkbook balance of \$206,054.23 and a fund balance of \$658,147.80.

ADULT / PROJECTS FUND

This checkbook balance on May 1st was \$142,671.96. Deposits for May totaled \$1,422.90 and disbursements totaled \$278.51 leaving a May 31st checkbook balance of \$143,816.35 and a fund balance of \$448,678.70.

DISCRETIONARY FUND

This checkbook balance on May 1st was \$52,610.91. Deposits for May totaled \$1,476.85 and disbursements totaled \$70.52 leaving a May 31st checkbook balance of \$54,017.24 and a fund balance of \$109,018.14.

CAPITAL IMPROVEMENT RESERVE FUND

This fund balance on May 1st was \$248,264.07. Interest earnings for May totaled \$301.32 and disbursements totaled \$0.00, leaving a May 31st fund balance of \$248,565.39.

Motion carried unanimously by common consent.

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APPROVAL of BILLS:

A motion was made by Mrs. Jacoby, seconded by Mr. Roberts, to approve payment of the bills as presented:

<i>General Fund</i>	<i>\$414,295.25</i>
<i>Adult/Projects</i>	<i>\$51.51</i>
<i>Discretionary Fund</i>	<i>\$1,750.00</i>
<i>Capital Improvement Fund</i>	<i>\$0.00</i>
<i>Combined Total</i>	<i>\$416,096.76</i>

Motion carried unanimously by common consent.

PUBLIC COMMENT

Mr. Sheehan opened the meeting for public comment at this time. Public comment was closed after none offered.

EXECUTIVE SESSION

A motion was made by Mrs. Jacoby, seconded by Mr. Roberts to enter into Executive Session. Motion carried unanimously by common consent. Time 6:48 pm.

A motion was made by Mr. Roberts, seconded by Mr. Malloy to exit Executive Session. Motion carried unanimously by common consent. Time 7:11 pm.

The Regular Meeting then continued as follows:

PERSONEL

Paraprofessionals

A motion was made by Mrs. Jacoby, seconded by Ms. Hough, to enter into an Agreement with Ignite Education Solutions to provide Instructional Aides for the 2018-2019 school year contingent upon solicitor review.

Motion was carried unanimously by common consent.

A motion was made by Mr. Roberts, seconded by Mr. Malloy, to eliminate two part-time paraprofessional positions for reasons of economy and efficiency effective August 1, 2018 and further authorizing the Director to advise affected individuals accordingly. Affected individuals are Abigail Baker and Courtney Muir

Motion was carried unanimously by common consent.

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EXECUTIVE SESSION

A motion was made by Mr. Roberts, seconded by Mr. Malloy to enter into Executive Session. Motion carried unanimously by common consent. Time 7:18 pm.

A motion was made by Mr. Roberts, seconded by Ms. Hough to exit Executive Session. Motion carried unanimously by common consent. Time 7:38 pm.

The Regular Meeting then continued as follows:

SALARY INCREASES

A motion was made by Mr. Roberts, seconded by Ms. Devlin, to approve a 3% salary increase for the Executive Director, Business Manager and all 12-month non-contract employees for the 2018-2019 Fiscal Year.

Motion carried unanimously by common consent.

BUSINESS

ADMIRAL PEARY 2018-2019 BUDGET

A motion was made by Ms. Hough, seconded by Mr. Malloy, to adopt a resolution to enter into the minutes the actions taken by the participating schools in regards to the Admiral Peary 2018-2019 Budget [Attachment "A"]

2018-2019 ADMIRAL PEARY BUDGET RESULTS

District	YES	NO	ABSTAINED	ABSENT
Blacklick Valley	7	0	0	2
Cambria Heights	9	0	0	0
Central Cambria	8	0	0	1
Conemaugh Valley	Approved - vote count not given			
Northern Cambria	Approved - vote count not given			
Penn Cambria	8	0	0	1
Portage Area	Approved - vote count not given			

Motion carried unanimously by common consent.

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2018-2019 GENERAL SUPPLY BIDS

A motion was made by Mrs. Jacoby, seconded by Ms. Hough, to Award the 2018-2019 General Supply Bids as presented. [Attachment “B”]

Motion carried unanimously by common consent.

NEXT REGULAR MEETING

*The next Committee of the Whole/Regular Meeting will be held **THURSDAY, AUGUST 16, 2018 at 6:30 P.M.***

ADJOURNMENT

A motion was made by Mr. Malloy, seconded by Mr. Roberts, to adjourn the regular meeting. Time: 7:40 PM.

Motion carried unanimously by common consent.

Submitted by,

*Stacey Thomas
Recording Secretary*

Official Minutes Attested by