

ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL

948 BEN FRANKLIN HIGHWAY
EBENSBURG, PENNSYLVANIA 15931-7628

OPERATING COMMITTEE

Regular Meeting

April 19, 2018

MEMBERS: Mr. Arthur Wurm, Chairperson; Mr. Michael Sheehan, 1st Vice-Chairperson; Mr. Delvin Lockard, 2nd Vice-Chairperson; Dr. Susan Sibert, Treasurer; Mrs. Donell Jacoby, Secretary; Mr. Erik Thrower, Mr. Justin Roberts, Mr. Craig Gibson, Mrs. Gayle Devlin, and Mr. Thomas Malloy.

A Regular Meeting of the Admiral Peary Area Vocational-Technical School Operating Committee was called to order by Mr. Delvin Lockard, 2nd Vice-Chairperson at 6:41 P.M., Thursday April 19, 2018 in the Conference Room of the Admiral Peary A.V.T.S., 948 Ben Franklin Highway, Ebensburg, Pennsylvania.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT FOR VOTING:

Mr. Thomas Malloy
Mrs. Gayle Devlin
Mrs. Donell Jacoby
Mr. Delvin Lockard
Mr. Justin Roberts

TOTAL..... 05

MEMBERS ABSENT:

Mr. Arthur Wurm
Dr. Susan Sibert
Mr. Craig Gibson
Mr. Michael Sheehan
Mr. Erik Thrower

TOTAL..... 05

ALTERNATES PRESENT:

Ms. Kathy Hough

TOTAL..... 01

Quorum Present.

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AMONG OTHERS PRESENT:

*Mr. Kenneth Jubas, Executive Director
Mrs. Jon Higgins, Solicitor, Beard Legal Group
Mrs. Deborah Kirsch, President Admiral Peary Education Association*

Following the Pledge of Allegiance, the following were the items of business and discussion.

MINUTES OF THE REGULAR MEETING:

A motion was made by Mr. Roberts, seconded by Ms. Hough, to approve the minutes of the March 15, 2018 Regular meeting, as presented.

Motion carried unanimously by common consent.

TREASURER'S REPORTS

A motion was made by Ms. Hough, seconded by Mr. Malloy, to approve the treasurer's report for March 2018, as presented:

GENERAL FUND ACCOUNT

This checkbook balance on March 1st was \$330,901.29. Deposits for March totaled \$227,956.80 and disbursements totaled \$169,762.29 leaving a March 31st checkbook balance of \$389,095.80 and a fund balance of \$840,444.94.

ADULT / PROJECTS FUND

This checkbook balance on March 1st was \$137,607.01. Deposits for March totaled \$2,047.81 and disbursements totaled \$260.48 leaving a March 31st checkbook balance of \$139,394.34 and a fund balance of \$443,724.44.

DISCRETIONARY FUND

This checkbook balance on March 1st was \$49,720.02. Deposits for March totaled \$1,374.59 and disbursements totaled \$57.55 leaving a March 31st checkbook balance of \$51,037.06 and a fund balance of \$105,903.04.

CAPITAL IMPROVEMENT RESERVE FUND

This fund balance on March 1st was \$247,703.78. Interest earnings for March totaled \$270.24 and disbursements totaled \$0.00, leaving a March 31st fund balance of \$247,974.02.

Motion carried unanimously by common consent.

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APPROVAL of BILLS:

A motion was made by Mr. Roberts, seconded by Ms. Hough, to approve payment of the bills as presented:

<i>General Fund</i>	<i>\$144,084.37</i>
<i>Adult/Projects</i>	<i>\$1,256.34</i>
<i>Discretionary Fund</i>	<i>\$0.00</i>
<i>Capital Improvement Fund</i>	<i>\$0.00</i>
<i>Combined Total</i>	<i>\$145,340.71</i>

Motion carried unanimously by common consent.

PUBLIC COMMENT

Mr. Lockard opened the meeting for public comment at this time. Public comment was closed after none offered.

BUSINESS

2018-2019 Admiral Peary Budget

The 2018-2019 Budget was presented by Mr. Jubas and Mrs. Thomas. After a brief discussion, a motion was made by Mrs. Jacoby, seconded by Mr. Roberts, to submit the proposed 2018-2019 Admiral Peary AVTS general fund budget as presented to the participating school districts for their review and subsequent action [Attachment "A"].

Motion carried unanimously by common consent.

Summer Interns

A motion was made by Mr. Roberts, seconded by Ms. Hough to approve the hiring of two Summer Interns for the Technology Department. Each would be paid minimum wage and be limited to a combined total of 30 hours per week.

Motion carried unanimously by common consent.

Pitney Bowes Lease

A motion was made by Ms. Hough, seconded by Mrs. Devlin to enter into a 60-month lease at a rate of \$63.49 per month for an updated postage meter.

Motion carried unanimously by common consent.

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2019-2023 Collective Bargaining Agreement

A motion was made by Ms. Hough, seconded by Mr. Roberts, to approve the 2019-2023 Collective Bargaining Agreement between the Admiral Peary Joint Operating Committee and the Admiral Peary Education Association as presented contingent upon Solicitor review and signature by the Association.

On a roll call vote, the members voted as follows: Mr. Malloy – Yes; Mrs. Devlin – Yes; Mrs. Jacoby – Yes; Mr. Lockard – Yes; Mr. Roberts – Yes; Ms. Hough – Yes. No abstentions or dissensions voiced. Motion carried unanimously.

DIRECTOR'S REPORT

Mr. Jubas gave his report prior to the Regular Meeting. A copy of that report follows these minutes. [Attachment "B"].

NEXT REGULAR MEETING

*The next Committee of the Whole/Regular Meeting will be held **THURSDAY, May 17, 2018** at **6:30 P.M.***

ADJOURNMENT

A motion was made by Mr. Roberts, seconded by Mrs. Jacoby, to adjourn the regular meeting. Time: 7:02 PM.

Motion carried unanimously by common consent.

Submitted by,

*Stacey Thomas
Recording Secretary*

Official Minutes Attested by