

ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL

948 BEN FRANKLIN HIGHWAY
EBENSBURG, PENNSYLVANIA 15931-7628

OPERATING COMMITTEE

Regular Meeting

March 15, 2018

MEMBERS: Mr. Arthur Wurm, Chairperson; Mr. Michael Sheehan, 1st Vice-Chairperson; Mr. Delvin Lockard, 2nd Vice-Chairperson; Dr. Susan Sibert, Treasurer; Mrs. Donell Jacoby, Secretary; Mr. Erik Thrower, Mr. Justin Roberts, Mr. Craig Gibson, Mrs. Gayle Devlin, and Mr. Thomas Malloy.

A Regular Meeting of the Admiral Peary Area Vocational-Technical School Operating Committee was called to order by Mr. Arthur Wurm, Chairperson at 6:32 P.M., Thursday March 15, 2018 in the Conference Room of the Admiral Peary A.V.T.S., 948 Ben Franklin Highway, Ebensburg, Pennsylvania.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT FOR VOTING:

Mr. Arthur Wurm
Dr. Susan Sibert
Mr. Craig Gibson
Mr. Delvin Lockard
Mr. Justin Roberts
Mr. Erik Thrower

TOTAL 06

MEMBERS ABSENT:

Mr. Thomas Malloy
Mrs. Gayle Devlin
Mrs. Donell Jacoby
Mr. Michael Sheehan

TOTAL 04

ALTERNATES PRESENT:

TOTAL 00

Quorum Present.

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AMONG OTHERS PRESENT:

*Mr. Kenneth Jubas, Executive Director
Mrs. Jon Higgins, Solicitor, Beard Legal Group
Mrs. Deborah Kirsch, President Admiral Peary Education Association
Mr. Ron Portash, Reporter, Mainline Newspaper*

Following the Pledge of Allegiance, the following were the items of business and discussion.

MINUTES OF THE REGULAR MEETING:

A motion was made by Mr. Roberts, seconded by Mr. Thrower, to approve the minutes of the February 15, 2018 Regular meeting, as presented.

Motion carried unanimously by common consent.

TREASURER'S REPORTS

A motion was made by Mr. Thrower, seconded by Mr. Roberts, to approve the treasurer's report for February 2018, as presented:

GENERAL FUND ACCOUNT

This checkbook balance on February 1st was \$668,694.47. Deposits for February totaled \$1,785.84 and disbursements totaled \$339,579.02 leaving a February 28th checkbook balance of \$330,901.29 and a fund balance of \$781,900.25.

ADULT / PROJECTS FUND

This checkbook balance on February 1st was \$133,911.87. Deposits for February totaled \$3,873.44 and disbursements totaled \$178.30 leaving a February 28th checkbook balance of \$137,607.01 and a fund balance of \$441,686.63.

DISCRETIONARY FUND

This checkbook balance on February 1st was \$49,168.31. Deposits for February totaled \$601.15 and disbursements totaled \$49.44 leaving a February 28th checkbook balance of \$49,720.02 and a fund balance of \$104,528.45.

CAPITAL IMPROVEMENT RESERVE FUND

This fund balance on February 1st was \$247,490.44. Interest earnings for February totaled \$213.34 and disbursements totaled \$0.00, leaving a February 28th fund balance of \$247,703.78.

Motion carried unanimously by common consent.

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APPROVAL of BILLS:

A motion was made by Mr. Roberts, seconded by Mrs. Thrower, to approve payment of the bills as presented:

<i>General Fund</i>	<i>\$329,323.59</i>
<i>Adult/Projects</i>	<i>\$4,432.80</i>
<i>Discretionary Fund</i>	<i>\$0.00</i>
<i>Capital Improvement Fund</i>	<i>\$0.00</i>
<i>Combined Total</i>	<i>\$333,456.39</i>

Motion carried unanimously by common consent.

PUBLIC COMMENT

Mr. Wurm opened the meeting for public comment at this time. Public comment was closed after none offered.

EXECUTIVE SESSION

A motion was made by Mr. Roberts, seconded by Mr. Thrower to enter into Executive Session. Motion carried unanimously by common consent. Time 6:34 pm.

A motion was made by Mr. Roberts, seconded by Mr. Thrower to exit Executive Session. Motion carried unanimously by common consent. Time 6:58 pm.

The Regular Meeting then continued as follows:

PERSONEL

Adult Cosmetology Instructor/Paraprofessional

A motion was made by Mr. Roberts, seconded by Mr. Thrower, to accept the resignation of Heather Naughton as Full-Time Paraprofessional/Adult Cosmetology Instructor and to approve her as the part-time Adult Cosmetology Instructor at a rate of \$13.00 per hour without benefits.

Motion carried unanimously by common consent.

BUSINESS

2018-2019 School Calendar

A motion was made by Mr. Thrower, seconded by Mr. Roberts, to approve the 2018-2019 Admiral Peary School Calendar as presented.

Motion carried unanimously by common consent.

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2018-2019 General Supply Bids

A motion was made by Mr. Thrower, seconded by Mr. Roberts, to approve advertising for bids for the 2018-2019 General Supplies for Admiral Peary AVTS.

Motion carried unanimously by common consent.

2016-2017 LOCAL AUDIT

A motion was made by Mr. Roberts, seconded by Mr. Thrower to approve the 2016-2017 Local Audit as presented.

Motion carried unanimously by common consent.

Harmony School District

A motion was made by Mr. Thrower, seconded by Mr. Roberts to authorize the Executive Director and Solicitor to prepare a proposed amendment to the JOC Articles of Agreement admitting Harmony Area School District to join the Admiral Peary AVTS with 2.857 percent market share and for a fee of \$50,000 to be paid over 16 years, and to issue the proposed amendment to the current sending School Districts for a vote by their respective members, with any/all proposed actions being made contingent upon confirmation that Harmony Area School District 1) has been released from its current Career and Technology Center and 2) agrees to all terms and conditions proposed for its admission and those existing within the current Articles of Agreement. It is understood and confirmed that any admission is contingent entirely upon, and will only occur, if Harmony Area School is released from membership in its current CTC.

Motion carried unanimously by common consent.

DIRECTOR'S REPORT

Mr. Jubas gave his report prior to the Regular Meeting. A copy of that report follows these minutes. [Attachment "A"].

NEXT REGULAR MEETING

*The next Committee of the Whole/Regular Meeting will be held **THURSDAY, April 19, 2018 at 6:30 P.M.***

ADJOURNMENT

A motion was made by Mr. Roberts, seconded by Mr. Thrower, to adjourn the regular meeting. Time: 7:39 PM.

Motion carried unanimously by common consent.

*OPERATING COMMITTEE
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Submitted by,

*Stacey Thomas
Recording Secretary*

Official Minutes Attested by