

ADMIRAL PEARY AREA VOCATIONAL-TECHNICAL SCHOOL

948 BEN FRANKLIN HIGHWAY  
EBENSBURG, PENNSYLVANIA 15931-7628

OPERATING COMMITTEE

Regular Meeting

January 18, 2018

MEMBERS: Mr. Arthur Wurm, Chairperson; Mr. Michael Sheehan, 1st Vice-Chairperson; Mr. Delvin Lockard, 2nd Vice-Chairperson; Dr. Susan Sibert, Treasurer; Mrs. Donell Jacoby, Secretary; Mr. Erik Thrower, Mr. Justin Roberts, Mr. Craig Gibson, Mrs. Gayle Devlin, and Mr. Thomas Malloy.

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A Regular Meeting of the Admiral Peary Area Vocational-Technical School Operating Committee was called to order by Mr. Arthur Wurm, Chairperson at 6:29 P.M., Thursday January 18, 2018 in the Conference Room of the Admiral Peary A.V.T.S., 948 Ben Franklin Highway, Ebensburg, Pennsylvania.

ROLL CALL WAS TAKEN:

MEMBERS PRESENT FOR VOTING:

- Mr. Arthur Wurm
- Dr. Susan Sibert
- Mr. Thomas Malloy
- Mr. Craig Gibson
- Mrs. Gayle Devlin
- Mrs. Donell Jacoby
- Mr. Michael Sheehan
- Mr. Justin Roberts
- Mr. Erik Thrower

TOTAL..... 09

MEMBERS ABSENT:

- Mr. Delvin Lockard

TOTAL..... 01

ALTERNATES PRESENT:

TOTAL..... 00

Quorum Present.

AMONG OTHERS PRESENT:

*Mr. Kenneth Jubas, Executive Director  
Mrs. Elizabeth Benjamin, Solicitor, Beard Legal Group  
Mrs. Deborah Kirsch, President Admiral Peary Education Association  
Mr. Ron Portash, Reporter, Mainline Newspaper*

*Following the Pledge of Allegiance, the following were the items of business and discussion.*

MINUTES OF THE REGULAR MEETING:

*A motion was made by Mrs. Jacoby, seconded by Mr. Roberts, to correct the order in which the reorganization and business items were presented and approve the minutes of the December 21, 2017 Regular meeting.*

*Motion carried unanimously by common consent.*

TREASURER'S REPORTS

*A motion was made by Mrs. Jacoby, seconded by Mr. Malloy, to approve the treasurer's report for December 2017, as presented:*

GENERAL FUND ACCOUNT

*This checkbook balance on December 1st was \$212,330.83. Deposits for December totaled \$344,418.52 and disbursements totaled \$203,752.19 leaving a December 31st checkbook balance of \$352,997.16 and a fund balance of \$803,522.07.*

ADULT / PROJECTS FUND

*This checkbook balance on December 1st was \$129,510.62. Deposits for December totaled \$1,639.23 and disbursements totaled \$167.60 leaving a December 31st checkbook balance of \$130,982.25 and a fund balance of \$434,707.45.*

DISCRETIONARY FUND

*This checkbook balance on December 1st was \$48,484.20. Deposits for December totaled \$730.69 and disbursements totaled \$47.02 leaving a December 31st checkbook balance of \$49,167.87 and a fund balance of \$103,873.28.*

CAPITAL IMPROVEMENT RESERVE FUND

*This fund balance on December 1st was \$247,046.40. Interest earnings for December totaled \$212.98 and disbursements totaled \$0.00, leaving a December 31st fund balance of \$247,259.38.*

*Motion carried unanimously by common consent.*

APPROVAL of BILLS:

A motion was made by Dr. Sibert, seconded by Mr. Roberts, to approve payment of the bills as presented:

General Fund	\$210,034.72
Adult/Projects	\$1,744.56
Discretionary Fund	\$1,050.00
Capital Improvement Fund	\$500.00
<b>Combined Total</b>	<b>\$213,329.28</b>

Motion carried unanimously by common consent.

PUBLIC COMMENT

Mr. Wurm opened the meeting for public comment at this time. Public comment was closed after none offered.

BUSINESS

2016-2017 School District Final Accounting

The reconciliation presented by Mr. Jubas indicated that \$451,700.18 remained after comparing total revenues to total expenditures in the 2016-2017 general fund budget. Mr. Jubas also presented that \$24,254.56 remained after comparing total revenues to total expenditures in regards to the PAES program for the 2016-2017 fiscal year. When combined, there was a total of \$475,954.77 remaining for the 2016-2017 fiscal year. [Attachment "A"]

A motion was made by Mr. Roberts, seconded by Mrs. Jacoby to approve the final accounting reconciliation and to return the remaining balance of \$475,954.77 for the 2016-2017 fiscal year to the participating districts in the form of a monthly credit against current year tuition.

Motion carried unanimously by common consent.

DIRECTOR'S REPORT

Mr. Jubas gave his report prior to the Regular Meeting. A copy of that report follows these minutes. [Attachment "B"].

NEXT REGULAR MEETING

The next Committee of the Whole/Regular Meeting will be held **THURSDAY, February 15, 2018 at 6:30 P.M.**

ADJOURNMENT

*A motion was made by Mr. Roberts, seconded by Mr. Malloy, to adjourn the regular meeting. Time: 6:37 PM.*

*Motion carried unanimously by common consent.*